



RENATA MORGAN renatamorgan@yahoo.com

WWW.RENATAMORGAN.COM.AU

ENROLMENT FORM

FAMILY NAME

GIVEN NAME

DATE OF BIRTH

SEX

<input type="text"/>	<input type="text"/>
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CITIZENSHIP

CONTACT ADDRESS

TELEPHONE AND FAX (MUSI BYT) MEDIBANK NO.(IF APPLICABLE)

PHONE: 0011 42.....

MOBIL:

FAX: 0011 42...

MEDIBANK No:

EMAIL:

VISA EXPIRY DATE

PASSPORT NUMBER

<input type="text"/>	<input type="text"/>
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PROPOSED COURSE

PREFERRED COURSE COMMENCEMENT DATE

CALCULATION OF FEES

Course Fees	\$ _____	+
Enrolment Fee	\$ <u> 150 </u>	+
Student Health cover (student visa only)	\$ _____	+
Accommodation (if required)	\$ <u> --- </u>	+
Homestay Placement Fee	\$ <u> --- </u>	+
Homestay Fee	\$ <u> --- </u>	+
Airport Pick-up Fee by Renata	\$ _____	+
TOTAL	\$ _____	+

PAYMENTS, CANCELLATION AND REFUND POLICY

Payments

Payments for all fee must be in Australian dollars by personal cheque, bank cheque, credit card or debit card made payable to College or telegraphically transferred to:

National Australia Bank
 Bridge Business College Advanced Fees Trust Account
 Branch No. 082 067, Acc No. 52 578 2754
 101 Pitt. St. Sydney NSW 2000 Australia.

Cancellation and Refund of Course Fees

- Course fees are refunded in full if a visa application is rejected. College reserves the right to retain the \$150 Enrolment Fee. All fees will be refunded in the case of College canceling a course.
- If 28 days or more written notice of cancellation is given Course Fees will be refunded in full minus the \$150 enrolment fee.
- If 27 days or more written notice of cancellation is given by the student a cancellation of 20% of full course fees (or \$350 plus the Enrolment Fee, whichever is less) will be charged.
- Course Fees will not be refunded after commencement of the course, except in special circumstances which College finds to be beyond the control of the student. All claims in this situation must have written evidence.
- Where a visa has not been received in time to start a course, the student must contact College in writing and they will be offered another starting date without extra charge.
- All refunds will be in Australian Dollars (AUD) or equivalent foreign exchange value at the time of the refund. Payment of refunds will not be made directly to students in Australia but sent to the student's overseas address or through the booking agent.
- Course fees are not transferable.
- College reserves the right to cancel or reschedule a course. In the case of cancellation by College, all monies paid to College by the student will be refunded. In the case of a course being rescheduled, if the new date is unacceptable to the student, all monies paid to College will be refunded.

Cancellation and Refund of Accommodation and Airport Pick-up Fees

- Airport pick-up fees will be fully refunded where 7 or more days written notice is given. If less than 7 days written notice is given, a cancellation of \$25 will be charged.
- The Homestay Booking Fee of \$100 will not be refunded. Homestay fees will be refunded as per the booking condition of the independent Homestay Company Unique Australia Holidays. This information will be sent to you with your course acceptance form.

Full payment of \$AUD _____ by personal cheque, bank cheque, credit card, debit card, or bank transfer is enclosed. I realise that refunds will be made following the Cancellation and Refund Policy outlined above.

I have read the Cancellation and Refund Policy and understand that my signature on this Enrolment Applications constitutes an acceptance of the cancellation and refund conditions.

Signature _____

Date ___/___/___